

Terms of Reference
RAIC Syllabus National Advisory Committee
(September 2024)

Name

RAIC Syllabus National Advisory Committee (SNAC)

Type

Operational Committee reporting to the CEO.

Purpose

The purpose of the RAIC is to provide advice and support to the RAIC Registrar in the development, review and maintenance of the RAIC Syllabus. The RAIC is a standing committee of the RAIC Registrar and is responsible for the RAIC Syllabus. The RAIC is a standing committee of the RAIC Registrar and is responsible for the RAIC Syllabus. The RAIC is a standing committee of the RAIC Registrar and is responsible for the RAIC Syllabus.

- One (1) Syllabus graduate
- One (1) Syllabus student
- One (1) RAIC Advisor to Professional Practice (as Chair)
- Syllabus Registrar (RAIC staff)

Term

The committee structure shall include the following roles:

- **Chair:** The chair is a member of the RAIC Advisors to Professional Practice (RAPP) and is appointed to the SNAC by the CEO.
- **Members:** Two-year term - that can be renewed up to two additional times, not exceeding a total time of six years in the position. Terms will be aligned with the RAIC operational calendar (January 1-December 31). To be appointed following a call for volunteers.
- **Appointments:** All SNAC members shall be subject to approval by RAIC's CEO or designate. Members' terms should be staggered, if possible. The terms will be aligned with the RAIC operational calendar (January 1-December 31). RAIC's CEO or designate shall have the right to appoint or remove SNAC members as it deems necessary for the proper functioning of the committee.

- **Support:** (llo)4.3 (w)-3.4 (in)2.2 (g)r2.7 (g)2.5 (e)-3 (r)11.1 (e)3lla 1w 1.7281.2-2aeSn).

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- RAIC will provide resources to facilitate meetings, for example, tele/videoconference access. RAIC will provide SNAC a private community within RAIC Connects. If applicable, continuing education activities must be organized in collaboration with RAIC staff and in accordance with RAIC operational policies and processes. RAIC staff maintain final authority and decision making for any continuing education activities.

Deliverables

Annual workplan and budget (September 15); and
Bi-Annual activity reports (April 15 and September 15).

Review